

# **MEMORIAL GARDEN**

## **BURIAL REGULATIONS**

### **FIRST UNITED METHODIST CHURCH MORRISTOWN**

*Approved by Church Council Feb. 16, 2010*

#### **PURPOSE**

The purpose of First United Methodist Memorial Garden is to provide an appropriate, consecrated, and maintained place for the interment of ash remains of Church members and their families. The Memorial Garden is located in a landscaped area along the North side of the Narthex.

#### **ADMINISTRATION OF THE MEMORIAL GARDEN**

The Memorial Garden Committee oversees the garden. The basic design, planning, and administration of the Memorial Garden is under the supervision of the Memorial Garden Committee, whose actions are subject to approval by the Church Council.

#### **INTERNMENT**

1. Only the ashes of those of a member of First United Methodist Church, a former member, or a member of his or her family (defined as spouse, parents, children, or siblings of the person).
2. The ashes will be interred in biodegradable containers.
3. The church secretary will assign numbered spots. The location of occupied or reserved plots will be shown on a plan, which will be kept in the Church offices. Where practical, the Committee will attempt to accommodate the wishes of persons who have made a proper application to arrange for internment of the remains of family members in contiguous plots.
4. It is anticipated that the Memorial Garden will be available for internment of remains in perpetuity. In the event that all plots are used, remains will be reverently interred in previously used plots. It is intended, to the extent practicable, that internment of ashes in previously used plots be accomplished in the order in which the plots were initially used, i.e., beginning with the first-used plot and continuing in sequence of use.
5. The name of each person whose ashes are interred in the Garden, together with the dates of the individual's birth and death, will be listed on a nameplate and affixed to the south exterior wall of the Church Building. The nameplates, arranged in order in internment, except for spouses who will be placed adjacent to each other if possible, will be the only markers or memorials in the Garden. There will be no floral arrangements or other decorations within the Garden.
6. The fee for internment space is \$500. If two persons will be interred in the same plot, an additional fee of ±\$105 will be applied to cover the cost of the plaque. Applications are accepted upon receipt of a non-refundable deposit of \$200 with the balance of the payment being due not later than one (1) year from the date of application. The entire fee must be received prior to internment. In the event of a change of mind, all monies paid in excess of the amount of the deposit will be refunded.

7. Receipts from fees are held in a separate fund at the direction of the Church Council administered by the Memorial Garden Committee with annual reporting of the fund status to the Board. 40% of all fees are to be used to the extent necessary for all costs incident to operation of the courtyard, to include costs for the brass name plate, perpetual maintenance and care, and capital expenditures required in connection with the courtyard and care of the surrounding area. The balance (60%) shall be added to the maintenance of exterior landscaping around the Church.
8. The Church Council specifically reserves the right to modify, amend, or revoke these regulations from time to time without prior notification.

#### APPLICATION

1. Arrangements for the internment of ash remains, either one's own or those of a member of one's family, may be made by completing and signing an application which is available from the office. The fee of \$500 is payable to First United Methodist Church Memorial Garden. This fee covers internment and perpetual care of the courtyard. Alternatively, applicants may pay \$200 at the time of application, with the balance due on or before one (1) year from the date of application, and, in any event, prior to internment. A check for the appropriate amount should accompany the application. Nameplates will be ordered through the Memorial Garden Committee with cost thereof paid at the time of order.
2. On approval of the application an acceptance will be issued. The application and the acceptance, together with these regulations, constitute a contract between the applicant and First United Methodist Church.
3. The original contract will be kept in a permanent file in the office of the Church Secretary. A copy of the contract will be given to the applicant and to the Trustees of the church.

## APPLICATION

For the Interment of Ash remains in the  
FIRST UNITED METHODIST CHURCH MEMORIAL GARDEN  
Morristown, Tennessee

Date of Application \_\_\_\_\_

I hereby request the interment of the Ash Remains of

---

(print name as you want it to appear on the plaque)

in the First United Methodist Church Memorial Garden, and attach a remittance of  
\$\_\_\_\_\_ in confirmation thereof/as a deposit therefore.

I have read and do agree to each of the attached "Regulations" governing the Memorial  
Garden and I have made these regulations known to the person(s) named below and they  
understand that my signature hereto is binding on them.

Signed \_\_\_\_\_ Deceased's Date of Birth \_\_\_\_\_

Date \_\_\_\_\_ Date of Death \_\_\_\_\_

Witness \_\_\_\_\_

Name(s) of person(s) responsible for carrying out my wishes:

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_

Accepted on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
by First United Methodist Church.

By: \_\_\_\_\_  
For the Church

Date Plaque ordered \_\_\_\_\_  
Date Plaque received \_\_\_\_\_