

SAFE SANCTUARY POLICY

First United Methodist Church • Morristown, TN

June 2026



SAFER SANCTUARIES

NURTURING TRUST WITHIN FAITH COMMUNITIES AND
REDUCING THE RISK OF ABUSE IN THE CHURCH

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THEOLOGICAL FOUNDATION & PURPOSE

First United Methodist Church – Morristown

Updated: June 2026

The General Conference of The United Methodist Church, in April 1996, adopted a resolution aimed at reducing the risk of child sexual abuse in the church. The following is a reflection on the adopted resolution. (*Book of Resolutions, 2016 #3084*)

A central tenet of the Christian faith is the inherent value and worth of all children, youth, and adults. Children, youth, and other vulnerable people are least able to protect themselves in our society and are particularly vulnerable to abuse and neglect. The United Methodist Church is eager to do all it can to protect the youth, children, and other vulnerable people who participate in the life of this congregation.

We believe implementing a policy and adopting procedures to protect our children, youth, and other vulnerable people recognizes that:

Our Christian faith calls us to offer both hospitality and protection to our children, youth, and other vulnerable people. The Social Principles of the United Methodist Church state, “...*children must be protected from economic, physical and sexual exploitation and abuse.*” The Social Principles also state, “...*all persons are individuals of sacred worth, created in the image of God.*”

Tragically, churches have not always been safe places for children, youth, and other vulnerable people. Neglect, sexual abuse, and exploitation occur in churches, both large and small, urban and rural. The problem cuts across all economic, cultural, racial, and ethnic lines. God calls us to make our churches safe places, protecting children, youth, and other vulnerable people from abuse.

Abuse prevention and ministry protection policies and procedures are essential for congregations, not only for the protection and safety of our children, youth, and other vulnerable people, but also for our volunteers and staff working with them.

The Gospel calls us to be engaged in ministry with children, youth, and other vulnerable persons (*Safe Sanctuaries: Reducing the Risk of Abuse in the Church for Children and Youth, page 10*).

Jesus taught, “*Whoever welcomes one such child in my name welcomes me*” (Mark 9:37 NRSV) and “*If any of you put a stumbling block before one of these little ones...it would be better for you if a great millstone were fastened around your neck and you were drowned in the depth of the sea*” (Matthew 18:6 NRSV).

We should not allow possible risks to undermine or stop our ministry. Rather, we must:

- Acknowledge the risks and develop a practical plan to address these issues
- Take steps to prevent harm to our children, youth, and other vulnerable people
- Continue to answer the Gospel’s imperative to be in ministry with children, youth, and other vulnerable persons, thus making a difference in their lives. (adapted from *Safe Sanctuaries: Reducing the Risk of Abuse in the Church for Children and Youth, page 10*).

Safe Sanctuaries policies and implementation of practices that reflect those policies seek to fulfil this call for our church.

NOTE: We acknowledge that Boy Scouts of America’s “Youth Protection Program” seeks to provide a safe and protective environment, therefore is compatible with our Safe Sanctuary Policy.

DESCRIPTIONS & DEFINITIONS

First United Methodist Church - Morristown

Updated: June 2026

CHILD: ages birth through 11 yrs old **YOUTH:** ages 12-18 yrs old

ADULT VOLUNTEER *(at least 21 years of age or older)*

Has completed all requirements to safely work with children/youth. Adults are directly responsible for supervising and overseeing a specific, church-related function, event, or activity.

(Note: Must be at least 5 years older than the oldest child/youth in attendance)

JUNIOR VOLUNTEER *(ages 12-20 yrs old)*

May assist two adults in an activity, function, or event.

PROGRAM STAFF: paid workers of FUMC Morristown who have responsibility for or interact with children and/or youth regularly. Staff may include clergy, ministry staff, nursery staff.

TYPES OF ABUSE

CHILD ABUSE:

Any act committed by a person in a position of trust which harms or threatens to harm a child's welfare, physical, spiritual or mental health. The four types of abuse are:

- **Physical:** Deliberate or intentional cause of injury, trauma, bodily harm to a child or youth.
- **Emotional:** Exposing a child or youth to spoken or unspoken violence or emotional cruelty.
- **Neglect:** Endangers a child's health, welfare, and safety through negligence.
- **Sexual:** Involves an act of a sexual nature between a child/youth and an adult or significantly older, more powerful person - who initiates that contact for the purpose of their own sexual arousal or gratification. The victim cannot consent to such contact or resisting such sexual acts.

RITUAL ABUSE:

Abusive acts committed as part of ceremonies or rites; often related to cults or pretend to be.

BULLYING, HARASSMENT, AND INTIMIDATION (BHI):

A conscious, willful, and deliberate hostile activity intended to harm, induce fear through the threat of further aggression, and create terror. It is not about anger, nor about conflict; it is about contempt --- a powerful feeling of dislike toward someone considered to be worthless/inferior/undeserving of respect.

CYBERBULLYING:

Uses the power of the internet, cellular networks, and social media to harass another person (the target). Cyberbullying encompasses text or instant messages with hostile or degrading comments, embarrassing digital images, and fictitious online posts intended to humiliate, threaten, or coerce.

APPLICATION & SCREENING PROCESS

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Updated: June 2026

All volunteer and paid staff who work with children, youth, and other vulnerable people at FUMC Morristown will complete the following:

SAFE SANCTUARY TRAINING (*renewal every 3 years*)

- Review of FUMC Morristown policies & procedures for the prevention of child abuse of children, youth and vulnerable adults
- Basic understanding of the characteristics of abusers and their behaviors
- Know appropriate steps to follow for reporting an accident or incident of suspected child abuse
- Details of the Tennessee state laws regarding the definitions of child/youth abuse and the requirements of reporting abuse when it is discovered.

SCREENING PROCESS

- Complete the FUMC Morristown Volunteer Application. All applications will be reviewed and will be kept on file in the church office.
- Adults serving as "Leaders" must be at least 21 years old and at least **5 years older** than the oldest child/youth in attendance. "Assistant Leaders" must be at least 18 years of age.
- Provide references to be checked
- Active participation at FUMC Morristown for **at least six months** before being eligible to serve in positions with children/youth. (Rare exceptions may be made in consultation with the pastor in charge for special situations).

CRIMINAL BACKGROUND CHECK (*renewal every 3 years*)

- All staff and volunteers (18 years of age and older) will undergo a criminal background check if they have leadership responsibility for children/youth/other vulnerable people.
- Individuals who have been convicted of physical or sexual abuse or neglect **may not** work in any church-sponsored activity or program for preschoolers, children, youth or other vulnerable people.
- Outside volunteers (*not attending FUMC Morristown regularly*) will be required to have a background check every 12 months. All information obtained will be kept confidential.

Background checks will be completed using **Trak-1**. This system checks State and Local criminal and sexual offender registries and will include a social trace which verifies the applicant's identity. It will also verify name, social security number, date of birth, and any known affiliated addresses of the applicant.

POLICIES & PROCEDURES

- Workers are required to review the policies contained in this manual and sign the *Congregational Covenant* indicating that he or she has read and understood the material and agrees to comply with policy requirements.
- Leaders from outside groups/organizations bringing children onto the campus of FUMC Morristown must read and sign a copy of our policies indicating that they understand the material and agree to comply with FUMC Morristown policy requirements.

TWO ADULT RULE

First United Methodist Church - Morristown

All FUMC Morristown sponsored activities involving children/youth will have at least 2 unrelated adult volunteers present at all times. In the event that only one adult volunteer can be present or two **related** adult volunteers wish to serve together, the following guidelines will serve as a mandatory minimum:

- **NURSERY THROUGH PRE-K** (*ages birth to 5 years old*)
Must have 2 un-related program staff or adult volunteers present at all times. No exceptions.
- **ELEMENTARY** (*K-5th Grade*)
In the event that only 1 adult volunteer can be present, there must be another approved adult volunteer available to float the hallways to help monitor AND door must always remain open.
- **YOUTH** (*6th - 12th grade*)
May have 1 adult leader or program staff person per classroom if other adults are present on the same floor; doors must always remain open.

OFF-SITE TRAVEL & OVERNIGHT

OFF-SITE TRAVEL:

- **One-on-One:** Program staff & volunteers will make every effort to avoid transporting a single child/youth (*see "Two Adult Rule" above*)
- **Rides:** In cases where it is necessary for a program staff or volunteer leader to give a single child/youth a ride, permission will be sought from the parents. Written approval from a parent/guardian will be needed if this transportation arrangement is on-going.
- **Traveling Trios:** Participation in an offsite event where multiple activity options are offered; all participants need to be in groups of three or more - and have the approval of an adult leader.
- **Night-Time Travel:** While traveling with FUMC student ministry on a bus, car or airplane, all participants must be seated next to a person of the same gender after dark.

OVERNIGHT ACCOMMODATIONS:

FUMC Morristown sponsored overnight events with children/youth will always provide designated "male" and "female" sleeping rooms.

- Whenever possible, unrelated youth and adults should not share a room, and will never share a bed. If, because of circumstances beyond our control, youth and adults must be assigned to the same sleeping room, parents must be contacted, and permission must be given.
- Every effort will be made to assign 2 un-related adults of the same gender as the youth they are rooming with. Adults must be approved FUMC Morristown adult volunteer or program staff (with training & current background check on file).
- No person may enter a room of the opposite gender. If adult leaders or chaperones must enter a youth room, they may do so briefly, and the room door must remain open.
- It is expected that anyone of legal age refrain from tobacco and/or alcohol use while on a church sponsored event. (It is understood that those under the legal age are restricted from tobacco and alcohol consumption by state law).

REPORTING INCIDENTS OF SUSPECTED ABUSE

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Updated: June 2026

Everyone in Tennessee is a mandated reporter under state law. Any person with reasonable cause to believe a child is being abused or neglected must, under the law, immediately report to the Tennessee Department of Children's Services or to local law enforcement. The reporter can remain anonymous.

EMERGENCY CONTACT INFORMATION

SENIOR PASTOR: **Asa Majors** (540) 921-7766 | asa@fumcmorristown.org

CHILDREN'S MINISTRY DIRECTOR: **Lisa Cavallucci** (423) 748-1748 | lisa@fumcmorristown.org

YOUTH MINISTRY DIRECTOR: **Lori Hotel** (859) 609-6839 | youth@fumcmorristown.org

DISTRICT SUPERINTENDENT: **Rev Angela Hardy Cross** (865) 982-1427

DEPT OF CHILD SERVICES: (423) 318-6800 | <https://www.tn.gov/dcs.html>

STATE CHILD ABUSE HOTLINE: (877) 237-0004 | <https://apps.tn.gov/carat>

MORRISTOWN POLICE DEPT: (423) 585-2710

MORRISTOWN SHERIFF'S OFFICE: (423) 586-3781

FUMC Morristown requests that you notify a staff member and the Senior Pastor of your concerns so we can continue to fulfill our Safe Sanctuary obligations.

All authority in cases involving minor children is governed by local, state and federal laws. FUMC Morristown will cooperate fully with any investigation conducted by law enforcement or regulatory agencies. To the fullest extent possible, but consistent with our legal obligation to report suspected abuse to appropriate authorities, we will endeavor to keep the identities of the alleged victims and investigation subject confidential.

If the investigation substantiates the allegation, our policy provides for termination of the person's volunteer abilities with any children/youth ministries.

BUILDING SAFETY

Church Building: No child will ever be left unattended in the church building or on the children's playground during Children's Ministry programming, classes, or childcare. Children's Ministries volunteers and program staff are prohibited from being alone with an individual child in any room, building or isolated area of the playground.

Playground: Volunteers and program staff are to circulate, watching children during play periods, giving particular attention to isolated areas which are not easily seen from all viewpoints.

BULLYING, HARASSMENT, & INTIMIDATION

First United Methodist Church - Morristown

It is the purpose of FUMC Morristown to promote positive relations among its community and prohibit acts of **bullying, harassment, and intimidation (BHI)** in all of its forms by all members of the church community.

RISK FACTORS: Children who are bullied have one or more of the following risk factors: they are perceived as “different” from their peers, perceived as weak or unable to defend themselves, are depressed or anxious, are less popular than others and have few friends, or do not get along well with others. Research shows that half the children who are bullied never tell their parents about it.

FORMS OF BULLYING:

- **Verbal:** Name-calling, belittling, taunting
- **Social:** Spreading rumors, destroying/manipulating friendships; excluding or ostracizing the target
- **Physical:** Hitting, shoving, kicking, using physical coercion, intimidation through gestures
- **Criminal:** Assault; sexual aggression
- **Cyberbullying:** Using digital technology to engage in bullying-type behaviors

THREE ELEMENTS OF BHI:

1. **Imbalance of power:** the bully can be older, bigger, stronger, more verbal, higher on the social scale, a different race, the opposite sex, or a large number of kids banded together.
2. **Intent to do harm:** the bully means to inflict emotional harm and/or physical pain, expects the action to hurt, and takes pleasure in witnessing the hurt.
3. **Threat of further aggression:** both the bully and bullied know that the bullying can and probably will occur again.
4. **Terror:** systematic violence used to maintain dominance. (This fourth element is added when bullying escalates unabated).

RIGHTS AND RESPONSIBILITIES:

Based on our belief that all people are of sacred worth, we declare that it is the right of all individuals of all ages to be free of victimization. It is the responsibility of those who witness victimization to stop it and/or to speak to a trusted adult or pastor.

- If a child or youth is in immediate risk of harm, call 9-1-1
- Do what you can to stop the bullying/abuse
- Protect the targeted youth
- Summon assistance from other leaders, authorities, etc.
- Gather factual information about the bullying incident
- Notify parents or guardians of both the targeted and the bully
- Notify a member of FUMC Morristown program staff
- Check back with the targeted youth to ensure the problem has stopped

CYBERBULLYING

First United Methodist Church - Morristown

A rapidly growing form of bullying, cyberbullying, uses the power of the internet, cellular networks, and social media to harass a target. The target may become depressed, avoid school or social activities, or have suicidal thoughts.

TYPES OF CYBER-BULLYING:

- **Harassment & Stalking:** Repeatedly sending cruel, vicious, and/or threatening messages
- **Sexting:** minors sending sexually provocative images of themselves to partners and acquaintances
- **Exclusion:** intentionally excluding someone from an online group
- **Flaming:** online arguments using angry or vulgar language; typically occur in public communication environments for peers to witness
- **Outing:** tricking the target to reveal personal information (via instant messaging) and then posting or forwarding that information to others; may contain sensitive, personal information or sexually provocative images of the target.
- **Phishing or Trickery:** cyber-bully tactic that requires tricking, persuading or manipulating the target into revealing personal and/or financial information about themselves and/or their loved ones. Once acquired, the bully uses this information to access their profiles, purchase unauthorized items, etc.
- **Denigration (dissing):** sending or posting rumors/gossip about a person to intentionally damage their reputation or friendships.
- **Impersonation (imping):** breaking into someone's social media account or email; used to impersonate the target and send vicious or embarrassing material to others.
- **Happy Slapping:** used to describe an attack on a target by someone else. The attack is often recorded on video, camera or cell phone and is circulated on the internet or other social media for the amusement and pleasure of others.

RIGHTS AND RESPONSIBILITIES:

Based on our belief that all people are of sacred worth, we declare that it is the right of all individuals of all ages to be free of victimization. It is the responsibility of those who witness victimization to stop it and/or to speak to a trusted adult or pastor.

- Encourage children/youth to speak to a trusted adult (parent, volunteer, teacher, pastor, etc.) immediately if they are victim to cyberbullying.
- Notify parents or guardians of both the targeted and the bully
- Notify a member of FUMC Morristown program staff
- Call the police if cyberbullying becomes criminal -- threats of violence, extortion, harassment via stalking or hate crimes, child pornography, sexual exploitation, photo or video image of someone in a place where he/she would expect privacy.
- Block cyberbullies by using available privacy controls (such as blocked-sender lists and call-blocking).
- Protect the targeted youth
- Do NOT erase the messages or pictures -- save them as evidence.

SUICIDE AWARENESS & PREVENTION

First United Methodist Church - Morristown

In extreme circumstances -- bullying, harassment, and intimidation can lead to suicide. Program staff, volunteers, and parents need to be aware of some common warning signs for suicidal behavior.

COMMON WARNING SIGNS:

- Withdrawing from social contact and wanting to be left alone
- Mood swings - emotionally high one day and deeply discouraged the next
- Preoccupied with death, dying, or violence
- Feeling trapped or hopeless about a situation
- Sudden change in normal eating or sleeping patterns
- Participating in risky or self-destructive activities (using drugs, driving recklessly)
- Becoming severely anxious or agitated (particularly when experiencing other warning signs above)

INTERVENTION & RESPONSE:

- If a child or youth mentions suicide, take it seriously!
- Immediately notify the child's parent/guardian
- Notify the program director
- Utilize the National Suicide Prevention Lifeline (*below*)
- Don't leave the child or youth alone
- Do not try to handle the situation without help
- Call 9-1-1 if you believe the child/youth is at immediate risk.

National Suicide Prevention Lifeline
1-800-273-8255

ADDITIONAL RESOURCES:

Stop Cyberbullying

www.stopcyberbullying.org

Anti-Bully and Anti-Cyberbully Programs

www.learningforlife.org

Stop Bullying

www.stopbullying.gov

Online Safety Tips for Parents

www.safekids.com

SOCIAL MEDIA

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Updated: June 2026

Social media is defined as social networking websites or applications that foster interactions in a virtual environment. (examples include -- but not limited to -- Facebook, Instagram, Snapchat, Tik Tok, Tumblr, Twitter, Flickr, FaceTime, Skype, blogs, dating websites, email, instant messaging, texting and phone calls).

As our church seeks to provide a safe environment for children and youth, it shall be within the scope of our ministry to educate parents, guardians, children, and youth on the safe use of social media platforms. **It is recommended that parents/guardians always monitor their child's social media interactions.**

- Adult leaders should not post photos on social network sites without approval of a parent/guardian. (*Media Release Form*)
- NO personal or identifying information of children/youth should be posted on the internet. All photos must be appropriate and in keeping with the spirit of the ministry event.
- Volunteer/staff shall never initiate a connection (friending, following, etc.) on social media.
- If a student initiates a connection, the child, youth, or vulnerable person's parent or guardian as well as the pastor in charge shall be notified.
- If an adult leader receives a private text from a child, youth, or vulnerable person that seems to be questionable, the adult leader should immediately end the conversation in the virtual space and offer opportunities to have the conversation in person and in compliance with the earlier guidelines for one-on-one conversations. The ministry supervisor and/or parent/guardian should be made aware of the incident immediately.

Note: If an in-person meeting is not possible, those involved will determine the most reasonable alternative in compliance with the earlier guidelines for one-on-one conversations.

- All in-person protection policies apply to online platform meetings like Zoom, Skype, Messenger, and so on. (*For example, two unrelated adults should be present in the virtual room just as they would be in a physical room.*)
- An official church account should be established and used for online activities, not a personal account.
- Communication about online meetings should be shared with parents/guardians as well as with children, youth, and other vulnerable people.
- Adult leaders and participants should use their real names as usernames.
- Attendance of online meetings should be documented.
- All electronic communications shall be documented and retained.

MEDIA RESPONSE PLAN

First United Methodist Church - Morristown

NEWS & MEDIA:

The Safety Committee shall select a spokesperson to handle dissemination of information to staff, media and congregation -- dealing with emergency situations, accidents, or reports of suspected abuse. The Safety Committee shall also select an attorney who will be present with the spokesperson while answering any investigative questions from the police or social service agencies. The spokesperson will consult with the FUMC Morristown attorney **before** conveying any information to staff, media or congregation regarding emergency situations, accidents or reports of abuse or suspected abuse.

In his/her absence, the Senior Pastor will be the spokesperson. The Safety Committee shall have ready for release a clear position statement outlining FUMC Morristown's policy regarding any abuse of children/youth and the establishment of safeguards.

SAFETY COMMITTEE

FUMC Morristown recognizes the importance of providing and maintaining a safe environment for children & youth. The purpose of the Safety Committee is to enable our church to carry out appropriate ministries with children & youth while safeguarding program participants against any type of abuse.

MEMBERS:

- Senior Pastor or other clergy staff assigned by the Senior Pastor
- Director of Children's Ministry
- Director of Youth Ministry
- A member of Staff Parish Committee
- A member from the Board of Trustees
- Church members determined by our church leadership

MEETINGS:

Meetings of the Safety Committee will be held as needed to discuss safety policies, risk management practices, and updates. The Safety Committee will also meet on an emergency basis upon the recommendation of a member or following the report of any incident or allegation.

RESPONSIBILITIES:

- Applying existing policies and procedures related to the safety of children & youth and risk management issues
- Monitoring all ministries with children & youth for ongoing compliance with safety policies
- Updating our safety policies as needed
- Making recommendations to our Board of Trustees regarding safety issues

ACCIDENT REPORT FORM

First United Methodist Church - Morristown

***** PLEASE PRINT ALL INFORMATION: *****

Date of Accident: _____ Time of Accident: _____

Adult in charge at time of accident: _____

Name of Child Injured: _____

Location of Accident: _____

Parent or Guardian: _____

Person(s) who witnessed the accident:

Name: _____ Phone: _____

Name: _____ Phone: _____

Description of Accident: _____

What was done to treat the injury? _____

Was a parent/guardian contacted and informed of accident? YES NO

MEDIA RELEASE FORM

First United Methodist Church - Morristown

Updated: June 2026

I hereby give *First United Methodist Church, Morristown* the absolute and irrevocable right and permission, with respect to the photographs/video taken of my child, or in which he/she may be included with others:

1. To copyright the same in *First United Methodist Church, Morristown's* name.
2. To use, re-use, publish and re-publish the same (including quotes) in whole or in part, severally or in conjunction with other photographs/video, in any form of media (print or digital), including social networks, and for any purpose whatsoever, including (but not by way of limitation) illustration, promotion and advertising, and trade; **and**
3. To use my child's name in connection therewith.

I hereby waive any right to inspect or approve the finished product, including written copy that may be created in connection therewith.

I understand that pictures/video taken *will not* be used in any illegal or immoral manner.

I understand that it is the policy of *First United Methodist Church, Morristown* to protect the identity and privacy of minors in publications and to comply with all national, state, and local laws regarding this subject. Therefore, *First United Methodist Church, Morristown* will only identify minors in publications, when necessary, by first name only.

I hereby release and discharge *First United Methodist Church, Morristown* from any and all claims and demands arising out of or in connection with the use of the photographs/video, including any and all claims for libel and invasion of privacy.

I have read the foregoing and fully understand the contents thereof. I represent that I am at least eighteen (18) years of age and am fully competent to sign this Release.

PLEASE CHECK ONE OF THE BOXES BELOW:

☐ **CONSENT:** I hereby certify that I am the parent or guardian of the above-named child and do hereby give my consent without reservation to the foregoing on behalf of My Child.

☐ **NON-CONSENT:** I hereby certify that I am the parent or guardian of the above-named child and **do not** hereby give my consent without reservation to the foregoing on behalf of My Child.

Child 1: _____

Child 4: _____

Child 2: _____

Child 5: _____

Child 3: _____

Child 6: _____

(Parent/Guardian Signature)

(Date)

(Parent/Guardian Printed Name)

(Phone Number)

CONGREGATIONAL COVENANT

First United Methodist Church - Morristown

Updated: June 2026

First United Methodist Church's purpose for establishing this Child, Youth, and Vulnerable Person Protection Policy and accompanying procedures is to demonstrate our total and unwavering commitment to the physical wellbeing, emotional safety, and spiritual growth of all our children, youth, and vulnerable people.

We adopt this policy in accordance with the statement we as a congregation make at each baptism—that we will *"nurture children and youth in the Christian faith and life and include them in our care."* With this policy, we renew our baptismal pledge to *"live according to the example of Christ"* and surround children, youth and other vulnerable people with a *"community of love and forgiveness, that they may grow in their trust of God, and be thus confirmed and strengthened in the way that leads to life eternal."* (Baptismal Covenant II, United Methodist Book of Worship, p.96).

This policy coordinates and supersedes the previous policies used by FUMC Morristown.

As a Christian community of faith and a United Methodist congregation, we are committed to conduct the ministry of the gospel in ways that assure the safety and spiritual growth of all our children, youth, and vulnerable people, as well as all the workers with the children, youth, and vulnerable people. By this policy and its accompanying procedures, we implement prudent operational procedures in all programs and events.

1. **TRAINING:** We will conduct training on this policy and its procedures to ensure that adults involved in activities with children, youth, and vulnerable people are aware of these standards and will abide by them.
2. **SCREENING:** All adults and minors above the age of fourteen who have direct involvement with activities covered by this policy and its procedures will be screened in accordance with *Holston Annual Conference* policy. All people who are subject to this policy will be rescreened every three (3) years. Any person who was screened but, for whatever reason, has been absent from the FUMC Morristown community for more than one (1) year and thereafter returns, will be rescreened.
3. **SUPERVISION:** All activities covered by this policy and its procedures will be supervised by the appropriate number of screened adults.

Applicant's Name (print)

Date

Signature of Applicant

REQUEST & AUTHORIZATION FOR CRIMINAL RECORDS CHECK

First United Methodist Church - Morristown

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I _____, hereby authorize *First United Methodist Church Morristown* to do a background check through **Trak 1**. I understand that this check will include a State and National Criminal & Sexual Offender search plus a Social Trace to verify my identity. I release *First United Methodist Church Morristown* and **Trak 1** from any and all liabilities, claims, or lawsuits. I am aware that *FUMC Morristown* will use this background information to help determine whether or not I am qualified to work with children/youth.

Signature

Date

**** ALL INFORMATION PROVIDED WILL BE KEPT CONFIDENTIAL ****

Full Legal Name (printed): _____

Maiden Name or Other Names Used: _____

Home Address: _____

CITY

STATE

ZIPCODE

Date of Birth: _____ **Place of Birth:** _____

Social Security Number: _____

Email Address: _____

Driver's License Number: _____
STATE *NUMBER*